

Course Code: **API-U 3**

# Fundamentals of Auditing

**Duration: 2 Days**

**Timing: 9 am to 5 pm**

## Course Description

Learn how to conduct effective audits. This two-day course covers auditing fundamentals as well as the additional auditing processes that are unique to the API program. Upon successful completion of this course, you will know how to:

- Apply the principles, procedures and techniques of planning and conducting effective audits;
- Manage the audit process from planning to reporting to closing out nonconformities;
- Demonstrate personal attributes and skills expected from auditors.

## Who Should Attend

This course has been designed for the oil and gas industry:

- Personnel involved in the auditing of an organization's management system;
- Professionals seeking auditor refresher training;
- Individuals wishing to learn how to audit and understand the audit process

## Course Fee:

For course fees and course schedules go to our website, [www.icoasiapacific.com](http://www.icoasiapacific.com) then click the ICO International link.